



Southern California Association of Governments

Human Resources

818 West 7th Street, 12th Floor, Los Angeles, California 90017 • (213) 236-1910 • www.scag.ca.gov

REGIONAL PLANNER, GOODS MOVEMENT - Temporary #435 (Associate Regional Planner)

Salary range: \$28.26 - \$36.74 per hour

Open Until Filled. First Review of Applications: Monday, September 19, 2011

THE POSITION

This position is an at-will full-time temporary assignment limited to 1000 hours. Under the direction of the Manager of Goods Movement and Transportation Finance, the selected candidate will perform a variety of duties providing support in preparation for developing the goods movement component of the Regional Transportation Plan (RTP).

ESSENTIAL DUTIES

- Assist in project management planning including project work plan, annual work plan, and project summary reports.
- Participate in project administration and coordination
 - Stakeholder meeting coordination
 - Standing meeting presentation
 - Communication and coordination with consultants
- Participate in development and evaluation of multi-modal transportation alternatives.
- Conduct analyses on supply chain systems including rail, highway, and freight-related land uses such as warehouses and distribution centers.
- Develop requests for proposals and participate in evaluation panels for selecting consultants for various studies.
- Evaluate operations and activities of assigned elements of the Overall Work Plan.
- Confer with elected officials, engineers, developers, architects, the public, and other agencies in acquiring information and coordinating regional planning matters.
- Present information and recommendations to the advisory committees.
- Present research material to stakeholder agencies.

IDEAL CANDIDATE QUALITIES

- Regional/urban planning and policy experience with emphasis in areas of goods movement and economics.
- Strong quantitative and analytical skills including advanced statistical concepts.

- Sufficient experience/familiarity with transportation modeling and maintaining data management systems to facilitate coordination role with technical modeling/forecasting staff.
- Research and project management experience.
- Excellent interpersonal skills.
- Effective verbal and written communications skills.

MINIMUM QUALIFICATIONS

Education: Bachelor's degree from an accredited college or university with major course work in Urban Planning, Public Policy, Public Administration, Civil Engineering, Economics, Statistics, or other related field. A Master's degree can substitute for one year of the required experience. Experience with Goods Movement and/or Logistics is desirable.

Experience and Training: Three years of professional urban or regional planning.

Knowledge of: Complex modern theories, principles and practices of urban planning and development as applied to the preparation of transportation regional plans; advanced methods and techniques of effective technical report preparation and presentation; advanced statistical concepts, research, and methodology; project management principles and concepts.

Ability to: Manage complex short- and long-term projects; analyze and recommend modifications to existing plans; administer the contracts of outside consultants and evaluate quality of work; prepare and analyze technical and administrative reports, statements and correspondence; prepare and deliver presentations and recommendations on various aspects of the regional plans and studies; facilitate groups with divergent viewpoints; gain cooperation and consensus through discussion and persuasion; perform responsible and challenging work involving the use of independent judgment and personal initiative; communicate clearly and concisely, both orally and in writing.

APPLICATION AND SELECTION PROCEDURE

Applicants must submit a completed SCAG application and résumé to:

Southern California Association of Governments

Attn: Human Resources
818 West 7th Street, 12th Floor
Los Angeles, CA 90017
(213) 236-1931

www.scag.ca.gov

Applications will be accepted on a continuous basis until SCAG's needs are met. This recruitment may close at any time without prior notice. Qualified applicants will be invited to participate in the selection process based on the application and other submitted materials. Applicants must clearly demonstrate through their application materials that they meet the qualifications listed above or they will not be considered. Selection process may include a written exam (qualifying), panel interview, and/or other testing as deemed appropriate. All applicants who meet the minimum qualifications are not guaranteed advancement through subsequent phases of the examination process. For further information, please contact: madrigal@scag.ca.gov

EMPLOYMENT INFORMATION

- Before employment, applicants will be required to provide documentation that verifies their proof of eligibility to work in the United States.
- Reference checking will be done prior to hire. A thorough background check including a review of criminal history, DMV report, and financial history may be conducted for certain classifications.
- Employees in temporary assignments serve no probationary period and do not accrue seniority. This is an at-will assignment and employees can be discharged at any time.

EMPLOYEE PROGRAMS

- **Rideshare/Transportation Incentive Program:** SCAG pays \$35 per month towards carpool expenses, and up to \$230 per month towards a monthly bus or Metrolink pass. In order to receive this benefit, employees must utilize one of the listed options at least 13 days per month.
- **Flexible Time/Modified Work Week:** Some employees may work a modified 9-80 work schedule, with every other Friday off. SCAG offers a flexible work schedule to allow employees some flexibility on daily work hours.

THE ORGANIZATION

The Southern California Association of Governments (SCAG) is a regional planning agency and a Council of Governments, established in 1965. SCAG works to develop long-range policies and action plans to address issues of regional and sub-regional concern and to help local agencies meet Federal and State planning mandates.

SCAG serves as a center for information exchange on a broad range of transportation, growth management, environmental, infrastructure and institutional issues. The SCAG region includes six counties, one hundred ninety-one cities, 38,000 square miles and a population of 18 million. For more information on SCAG, please visit our website at www.scag.ca.gov.

SCAG is located in bustling downtown Los Angeles. Los Angeles (LA) is located on the beautiful California Coast, and offers year-round Mediterranean climate. The area is known for its cultural venues, sports centers, garment and jewelry districts, high-rise buildings, shopping, tourist attractions, fine restaurants, zoos, and museums. SCAG also has satellite offices located in Imperial, Orange, Riverside, San Bernardino and Ventura counties.

EQUAL EMPLOYMENT OPPORTUNITY

SCAG is an equal employment opportunity employer. All personnel policies and programs are administered without regards to race, color, religion, political belief, age, national origin, sex, disability, cultural background, or sexual orientation. If you require assistance to participate in this recruitment, please call the Human Resources Office at (213) 236-1931. Advance notification of at least 3 days will enable us to arrange reasonable accommodations.